



WE ARE HAPPY YOU ARE HERE TO HELP US!

Volunteer Procedures

1. Speak with your teacher BEFORE coming in. This way the teacher will have tasks prepared for you.
2. The teacher will leave all work for you in the Family Resource Center (Room 120).
3. The teacher will put items that will fit in a cubby into the **grade-level INBOX**.
4. Larger items (Wednesday folder crates) will be left for you on a table.
5. When you're finished, place the completed items in the **grade level COMPLETED cubby** or leave them on a table. The teacher will collect all completed items.

We want to keep school open and keep our students and staff healthy.

PLEASE COMPLETE ALL VOLUNTEER TASKS IN THE FAMILY RESOURCE CENTER - ROOM 120.

We ask that you DO NOT VISIT CLASSROOMS.

Please be courteous and abide by all health and safety guidelines the superintendent has posted.

If you have questions, or need assistance, please visit the front office or call Mrs. Mew at extension 107. Simply pick up the black phone on the wall and dial extension 107.

We appreciate all you do to support our students and staff.